



BANYAN TREE
GLOBAL FOUNDATION

SUPPLIER DECLARATION FORM

Banyan Tree expects all Suppliers to work with honesty and integrity, and to embrace and comply with the standards listed in this Code of Conduct. Banyan Tree selects and evaluates its Suppliers by their commitment to shared values in this Code. Suppliers are required to exhibit ethical and sustainable social, environmental and governance practices by adhering to the following at all times:

*Compulsory Fields

Section A: Personnel Particulars

No.	Question	Your Response
1	Your Salutation*	Please tick: <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Dr <input type="checkbox"/> Mdm <input type="checkbox"/> Miss
2	Your First Name* <i>(i.e. given name)</i>	
3	Your Last Name* <i>(i.e. family name)</i>	
4	Your Designation <i>(e.g. owner, manager, executive)</i>	

Section B: General Information

No.	Question	Your Response
5	Company Name*	
6	Company Phone Number*	Country Code: + ____ ____ ____ Area Code: ____ ____ ____ ____ Tel No.: ____ ____ ____ ____ ____ ____ ____ ____ ____ ____ ____ ____
7	Company Website URL	
8	Company Email Address*	
9	Address – First Line* <i>(Building and Unit Number)</i>	
10	Address – Second Line* <i>(Street Name)</i>	
11	City*	
12	Province	
13	Country*	
14	Total number of employees*	
15	Volume of business with Banyan Tree ¹ in previous year <i>¹Including all brands in Banyan Tree portfolio - Banyan Tree, Angsana, Cassia, Dhawa etc</i>	USD \$ _____

Section C: Purchasing Category

No.	Question	Your Response
16	Type of Business	Please tick one only: <input type="checkbox"/> Manufacturer <input type="checkbox"/> Wholesale <input type="checkbox"/> Dealer
17	Type of Supply	Please tick where relevant: <input type="checkbox"/> Services <input type="checkbox"/> Goods
18	Type of Services	Please tick where relevant: <input type="checkbox"/> Agriculture <input type="checkbox"/> Forestry <input type="checkbox"/> Fishing <input type="checkbox"/> Mining <input type="checkbox"/> Livestock <input type="checkbox"/> Utilities <input type="checkbox"/> Construction <input type="checkbox"/> Manufacturing <input type="checkbox"/> Furniture and fixtures <input type="checkbox"/> Machinery <input type="checkbox"/> Wholesale trade: durable <input type="checkbox"/> Wholesale: non-durable <input type="checkbox"/> Retail trade (misc) <input type="checkbox"/> Transportation <input type="checkbox"/> Freight <input type="checkbox"/> Warehousing <input type="checkbox"/> Information <input type="checkbox"/> Communications <input type="checkbox"/> Finance <input type="checkbox"/> Insurance <input type="checkbox"/> Real estate, <input type="checkbox"/> Professional/scientific/technical <input type="checkbox"/> Management <input type="checkbox"/> Administrative <input type="checkbox"/> Waste management <input type="checkbox"/> Education <input type="checkbox"/> Health care

No.	Question	Your Response
		<input type="checkbox"/> Arts and entertainment <input type="checkbox"/> Accommodation <input type="checkbox"/> Food <input type="checkbox"/> Public administration <input type="checkbox"/> Other

Section D: Confirmation

Banyan Tree expects all Suppliers to exhibit ethical and sustainable social, environmental and governance practices. I/we hereby confirm that the company named above adheres to the following principles:

I. Social Responsibility	
1.	Support and respect human rights, without complicity in human rights abuses, and ensure all employees are aware of and understand these rights. <input type="checkbox"/> Yes <input type="checkbox"/> No
2.	Eliminate all forms of forced, compulsory and child labour. <input type="checkbox"/> Yes <input type="checkbox"/> No
3.	Encourage a diverse workforce and provide a workplace free from harassment, discrimination or abuse. <input type="checkbox"/> Yes <input type="checkbox"/> No
4.	Treat employees fairly with respect to wages, working hours and benefits. <input type="checkbox"/> Yes <input type="checkbox"/> No
5.	Implement occupational health and safety regulations at a high level and ensure a safe working environment conducive to good health. <input type="checkbox"/> Yes <input type="checkbox"/> No
II. Environmental Responsibility	
6.	Apply the precautionary principles to minimise environmental impact. <input type="checkbox"/> Yes <input type="checkbox"/> No
7.	Manage resource use (energy, water and waste, chemicals and hazardous materials) to minimise environmental and/or climate change impacts. <input type="checkbox"/> Yes <input type="checkbox"/> No

III. Governance

8. Comply with all applicable local, national and international laws and regulations including anti-trust and fair-competition.

Yes No

9. Avoid conflicts of interest.

No one shall offer, promise, give or accept, directly or indirectly any payment, gift or benefit in return for special treatment with the intent to influence a business transaction or receive a personal or commercial advantage.

Yes No

10. Eliminate corruption in all forms including but not limited to extortion, bribery, nepotism, fraud and money laundering.

Yes No

11. Is your organisation a signatory to the United Nations Global Compact?

Yes No

12. Is your organisation currently ISO14001 certified?

Yes No

13. Does your organisation have any other third party environmental, social, governance, fair trade or sustainability certification?

Yes No

If yes, please state certification name: _____

14. Does your organisation have a sustainability policy?

Yes No

15. Does your company report its sustainability efforts?

Yes No

If yes, provide URL of latest sustainability report: _____

- I/We confirm all information submitted in this form is correct to the best of my knowledge for this calendar year, and will communicate any changes in circumstances for any of the principles. I/we give permission for my company's name to be used by Banyan Tree Global Foundation website, and acknowledge information provided here may be used by Banyan Tree Global Foundation for reporting purposes.

Submitted by (Supplier)

Received by (Banyan Tree)

Name:

Name:

Company:

Property:

Designation:

Designation:

Date:

Date: